



Saturday, August 17, 2019

Dear Business Owners and Organizations:

We're closing the Circle and having a BLAST Saturday, August 17, 2019 for the annual Tallmadge Circle Festival & Light Parade! Each year we draw over 20,000 visitors to Circlefest for our food, fun, entertainment for the young and old, wine and beer garden, and a night time parade ending with a spectacular firework display!

If you are interested in having a group, band, or float in the parade, we have attached our parade application, rules and regulations.

Please read the rules and regulations completely.

There is no cost involved for joining in the parade. Completed forms should be returned to the Tallmadge Chamber of Commerce office, 80 Community Rd. Tallmadge, Ohio 44278, **no later than August 3rd .**

Our office hours are 9 a.m. – 1 p.m. Monday thru Thursday.

For more information, please contact the Chamber at 330-633-5417, or email us at chamber@tallmadgechamber.com

We are looking forward to another great year and hope to see you there!

Sincerely yours,

The Circle Festival Committee

Tallmadge Chamber of Commerce, 80 Community Dr., Tallmadge, OH 44278
P: 330-633-5417 F: 330-633-5415 E: chamber@tallmadgechamber.com
Hours: Mon.-Thurs. 9 a.m. – 1 p.m. www.tallmadgechamber.com



Saturday, August 17 2019

Parade Application, Rules & Regulations

Parade will be held on Saturday, August 17, 2019. There is no rain date.
Parade will begin at The Hole, 111 West Avenue and start at dusk (9:00pm).

Deadline to submit your entry form is August 3, 2019

All floats need to be in position at the Hole by 8:00 pm that night.

FLOAT REGULATIONS:

- Floats can be no taller than eleven feet above street level
- No float over 18 feet in length
- If your float is 18', you must have adults walking on each side of the float for safety reasons
- Floats should be constructed of fire resistant materials.
- **Floats must be lighted**
- **A maximum of 20 walkers allowed per float.** Please consider the age of the child when walking along the float.
- There must be an adult with a float involving children

PARADE RULES:

1. **Absolutely NO items may be passed out by any parade participant walking or riding to spectators. THIS IS A SAFETY ISSUE**
2. The organizations name must be clearly displayed on both sides of vehicle
3. All drivers must be licensed.
4. It is the responsibility of parents and/or guardians with children participating in the parade to make necessary arrangements to have children met and picked-up at designated points.
5. No excessive loud music or sounds permitted on the floats.
6. All vehicular entries shall proceed at a safe and appropriate speed, shall maintain a safe distance from spectators and shall not weave from side to side.
7. No one will get on or off a float once it has started down the parade route.
8. **No alcoholic beverages on any parade entry at the time of set up or in route.**
9. Once the parade starts, there is **ABSOLUTELY NO STOPPING** for any reason.
10. For safety purposes, it is recommended that all riders of bicycles wear helmets. No skateboards allowed.
11. Parade entrants must have their own insurance and are responsible for all vehicles connected with their entry.
12. The City of Tallmadge and the Tallmadge Chamber of Commerce reserve the right to restrict, limit, accept or reject any unit application.
13. Any entry violating the rules or behaving in an unsafe manner will be subject to immediate removal of the parade by the Tallmadge Police and Security workers.
14. No political endorsement floats allowed.

By signing below, I certify that I have read, understand and agree to comply with all rules and regulations of Tallmadge Circle Festival & Light Parade.

Signature _____ Date _____

Please return this signed Application and your Parade Entry Form to: Tallmadge Chamber of Commerce, 80 Community Rd. Tallmadge, Ohio 44278. Office hours are 9am-1pm, Monday – Thursday.

Any questions or for more information call 330-633-5417 (Chamber office)



Saturday, August 17, 2019
PARADE ENTRY FORM

Name of Entry:		
Primary Contact:	Title:	Phone:
Address:		Email:

All vehicles in the parade must be decorated with lights and in a presentable manner.

REGISTRATION DEADLINE - AUGUST 3, 2019

Entries must be filled out, signed and received by August 3, 2019 to be included in parade.

Please send completed forms to:
 Tallmadge Chamber of Commerce, 80 Community Rd., Tallmadge, OH 44278
 Email: chamber@tallmadgechamber.com Fax: 330-633-5417

VEHICLE INFORMATION:

Please provide dimensions of each vehicle that will be part of your entry.

Number of Cars: _____

Other vehicle type(s) and trailer length(s) NOT TO EXCEED 18':

<p>MARCHING UNITS/WALKERS/DANCERS NOTE: Maximum # of walkers permitted is 20.</p> <p>Total number of marchers/walkers/dancers _____</p>	<p>Will you be playing music?</p> <p>YES _____ NO _____</p>
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Person responsible for the entry must sign Indemnification Clause and Rules Acceptance below:

I/We shall indemnify and save the Tallmadge Chamber of Commerce, City of Tallmadge, harmless from legal action, damages, loss, liability and any other expenses in connection with loss of life, bodily or personal injury, or property damage arising from or out of the use of the Tallmadge Circle Green and surrounding area occasionally, wholly or in part by any negligent act or omission claiming through them.

I have read, understand, and will abide by the parade rules and procedures. Failure to do so will lead to my/our immediate dismissal.

Print Name: _____ Date: _____

Signature: _____